

**Board of Education Special Regular Meeting**

**January 9, 2019**

**5:30 P.M.**

**Zanesville City Schools**

**Administrative Center Board Room**

**956 Moxahala Ave.**

**Zanesville, Ohio 43701**

*Board of Education Members:*

*Brian Swope - President*

*Scott Bunting – Vice President*

*Mike Coulson*

*Fred Curry*

*Vicky French*



*Doug Baker, Ed. D.*

*Superintendent*

*Mike Young*

*Treasurer*

# ZANESVILLE CITY SCHOOLS

## VISION STATEMENT

Zanesville City Schools is the premier district in southeastern Ohio providing innovative and progressive educational experiences, where culturally diverse students are engaged in learning and supported by our caring staff in safe and state-of-the-art facilities.

*Zanesville City Schools, the district you will never outgrow!*

## MISSION STATEMENT

Zanesville City Schools provides all students the opportunity to reach their full potential and ultimately become responsible, productive, life-long learners, and contributing citizens of the United States of America in a global society.

## BELIEF STATEMENTS

**WE BELIEVE** the cultural diversity of our community brings strength and unity to the learning environment and that respect for individual differences is critical to the educational process.

**WE BELIEVE** our students can learn at high levels, in different ways and at different times when provided equal opportunities.

**WE BELIEVE** we must provide relevant, meaningful learning experiences so that our students are active, literate and self-directed learners.

**WE BELIEVE** our schools must be safe, child-centered environments with equal access for all to the educational process.

**WE BELIEVE** our staff and community must promote and model lifelong learning for students throughout our school district.

**WE BELIEVE** our students must be prepared to function in and adapt to a changing and diverse society.

**WE BELIEVE** that a superior and well-funded school district is the foundation for student learning and a prosperous community

**WE BELIEVE** strong interaction among the family, school, and community, based on mutual trust, honesty and open communication supports student learning.

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 Audit Committee – Mike Young, Brian Swope and Fred Curry  
 Insurance Committee – Mike Coulson  
 Buildings & Grounds Committee

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**C. ROLL CALL – Mike Young**

\_\_\_\_\_ Bunting \_\_\_\_\_ Coulson \_\_\_\_\_ Curry \_\_\_\_\_ French \_\_\_\_\_ Swope

**D. INTRODUCTION OF GUEST**

**E. ZEA PRESENTATIONS/COMMENTS**

**F. ZANESVILLE COMMUNITY HIGH SCHOOL REPORTS/UPDATES**

**G. REPORT OF THE BOARD OF EDUCATION**

**1. Approval of Board Minutes**

BE IT RESOLVED that the Board of Education approves the minutes of the Zanesville Board of Education regular meeting on December 17, 2018 and the Special Board of Education meeting on December 31, 2018.

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Bunting \_\_\_\_\_ Coulson \_\_\_\_\_ Curry \_\_\_\_\_ French \_\_\_\_\_ Swope

**H. REPORT OF THE TREASURER OF THE BOARD OF EDUCATION – Mike Young**

BE IT RESOLVED, to approve the following recommendations:

**1. December Financial Reports**

Approve the following financial reports:

- Financial report by fund
- Expenditure report
- Investment report

**H. REPORT OF THE TREASURER OF THE BOARD OF EDUCATION – Mike Young  
(continued)**

**2. Reconciliations**

Approve the following reconciliations for December:

General  
Payroll

**3. Monthly Financials – Zanesville Community High School**

Approve the December 2018 minutes, bank reconciliation and financial reports for the Zanesville Community High School.

**4. 2019-2020 Alternative Tax Budget**

Approve the Alternative Tax Budget as required by the Muskingum County Auditor's office for the period July 1, 2019 - June 30, 2020.

**5. Grant Awards**

Accept the following grant awards:

\$26,700.00 from the Martha Holden Jennings Foundation to be used for professional development with the PAST Foundation.

\$18,591.00 from the Taylor-McHenry Memorial Fund to be used for the Project Lead the Way-Computer Science program as Zanesville High School.

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Coulson \_\_\_\_\_ Curry \_\_\_\_\_ French \_\_\_\_\_ Swope \_\_\_\_\_ Bunting

**I. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker  
PERSONNEL RECOMMENDATIONS**

BE IT RESOLVED, to approve the following personnel recommendations:

**1. Resignation – Classified**

Accept the resignation of Ernest Hollingshead, Custodian at Zanesville High School, effective February 28, 2019. Reason for resignation is retirement.

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Curry \_\_\_\_\_ French \_\_\_\_\_ Swope \_\_\_\_\_ Bunting \_\_\_\_\_ Coulson

**2. Employment - Classified**

Approve the employment of Ashley Draughn as regular aide at Zane Grey Elementary. Effective date of employment is January 3, 2019. Salary will be step 0 from the appropriate salary schedule, pending background check.

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ French \_\_\_\_\_ Swope \_\_\_\_\_ Bunting \_\_\_\_\_ Coulson \_\_\_\_\_ Curry

**3. Salary Adjustments – Certificated**

Approve the following personnel to be granted salary adjustments effective with the current contract year, for second semester only. Reason for the adjustment is due to having completed requirements for a new classification on the salary schedule by virtue of additional study, pending receipt of official transcripts:

Elisse Greenleaf	MA+15
Alex Osborn	MA+15
Brittasha Raymond	MA
Kaleigh Harris	MA+15

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Swope \_\_\_\_\_ Bunting \_\_\_\_\_ Coulson \_\_\_\_\_ Curry \_\_\_\_\_ French

**I. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker  
PERSONNEL RECOMMENDATIONS (con’t)**

**4. Medical Leave of Absence – Certificated**

Approve a paid/unpaid medical leave of absence for Alexandria Theodosopoulos-Plaster, Zanesville High School Teacher, effective January 15, 2019 to February 25, 2019. Reason for absence is birth of a child.

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Bunting \_\_\_\_\_ Coulson \_\_\_\_\_ Curry \_\_\_\_\_ French \_\_\_\_\_ Swope

**5. Employment – Substitutes**

Approved the following substitutes, as and when needed, pending appropriate certification and background checks for the 2018-19 school year:

Substitute Bus Driver			
Andrew Grindley			

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Coulson \_\_\_\_\_ Curry \_\_\_\_\_ French \_\_\_\_\_ Swope \_\_\_\_\_ Bunting

**6. Donation of Sick Days**

Approve/Deny the transfer of sick leave days from the following OAPSE members to Jane Shreve.

Name	Days Requested	Days Approved
Melanie Foraker	5	5
Elizabeth Gearhart	5	5
Diana Martin	5	5
Kelly Kapust	4	4
Deb Davis	3	3
Shaun Jordan	2	2
Amanda Butcher	1	1
Helen Evans	30	5
Donna Davy	10	5
Rebecca Gregg	50	5

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.



\_\_\_\_\_ Curry \_\_\_\_\_ French \_\_\_\_\_ Swope \_\_\_\_\_ Bunting \_\_\_\_\_ Coulson

**I. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker  
PERSONNEL RECOMMENDATIONS (con’t)**

**7. Donation of Sick Days**

Approve/Deny the transfer of sick leave days from the following ZEA members to Jodie Bates.

Name	Days Requested	Days Approved
Trudy Cultice	15	14

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ French \_\_\_\_\_ Swope \_\_\_\_\_ Bunting \_\_\_\_\_ Coulson \_\_\_\_\_ Curry

**8. Donation of Sick Days**

Approve/Deny the transfer of sick leave days from the following ZEA members to Stephanie Jones.

Name	Days Requested	Days Approved
Jean McGlade	10	4
Amy McLain	10	4

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Swope \_\_\_\_\_ Bunting \_\_\_\_\_ Coulson \_\_\_\_\_ Curry \_\_\_\_\_ French

**I. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker  
BUSINESS RECOMMENDATIONS**

**9. Licking County League**

Accept the invitation to become a member of the Licking County League, effective beginning the 2020-2021 school year.

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Bunting \_\_\_\_\_ Coulson \_\_\_\_\_ Curry \_\_\_\_\_ French \_\_\_\_\_ Swope

**I. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker  
OTHER RECOMMENDATIONS**

**10. Policies Items for Adoption**

Approve the following policy Items for adoption:

8600.04A Mandatory Reporting of Misconduct by Bus Drivers

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Coulson \_\_\_\_\_ Curry \_\_\_\_\_ French \_\_\_\_\_ Swope \_\_\_\_\_ Bunting

**J. REPORT/DISCUSSION ITEMS**

**Vicky French – 200<sup>th</sup> Anniversary of Zanesville City Schools (2018)**

**K. BOARD COMMITTEE UPDATES**

Legislative Liaison – Vicki French  
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Insurance Committee – Mike Coulson  
Buildings & Grounds Committee

**L. CLOSING COMMENTS**

**M. EXECUTIVE SESSION**

WHEREAS board of education and other governmental bodies are required by statute “to take official action and to conduct all deliberations upon official business only in open meetings, unless the subject matter is specifically exempted by law”;

WHEREAS “the minutes need only reflect the general subject matter of discussions in executive session”, and

**M. EXECUTIVE SESSION (con't)**

WHEREAS the members of a public body may hold an executive session only at a regular or special meeting for the sole purpose of consideration of any of the matters set forth below.

NOW THEREFORE BE IT RESOLVED under the provisions of ORC 121.22 the board hereby enters executive session for the reason(s) herein stated:

- \_\_\_\_\_ Personnel matters
  - \_\_\_\_\_ to consider the appointment of employee(s) [reemployment] or public employees or officials
  - \_\_\_\_\_ to consider the promotion or compensation of public employee(s) or officials
  - \_\_\_\_\_ to consider the dismissal, discipline, or demotion of employee(s) or students
  - \_\_\_\_\_ to consider the investigation of charges or complaints of employee(s) or students
- \_\_\_\_\_ to consider the purchase of property for public purposes
- \_\_\_\_\_ to consider the sale of property at competitive bidding, if premature disclosure of information would give unfair competitive or bargaining advantages to a person whose personal, private interest is adverse to the general public interest
- \_\_\_\_\_ to confer with an attorney for the public body concerning disputes involving the public body that are subject of pending or imminent court action
- \_\_\_\_\_ conference with an attorney
- \_\_\_\_\_ preparing for, conducting, or reviewing negotiations or bargaining sessions with employees
- \_\_\_\_\_ matters required by federal law or state statues to be confidential
- \_\_\_\_\_ specialized details of security arrangements

Time entered executive session: \_\_\_\_\_ a.m./p.m.

Time returned to public session: \_\_\_\_\_ a.m./p.m.

\_\_\_\_\_ moved and \_\_\_\_\_ seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Curry \_\_\_\_\_ French \_\_\_\_\_ Swope \_\_\_\_\_ Bunting \_\_\_\_\_ Coulson

**N. MEETING ADJOURNMENT**

BE IT RESOLVED, that the Zanesville City Schools Board of Education meeting is adjourned.

Time: \_\_\_\_\_ a.m./p.m.

\_\_\_\_\_ moved and \_\_\_\_\_ seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ French \_\_\_\_\_ Swope \_\_\_\_\_ Bunting \_\_\_\_\_ Coulson \_\_\_\_\_ Curry